INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
PUDUCHERRY REGIONAL BRANCH, PUDUCHERRY

Third Party Transparency Audit under the RTI Act, 2005
All India Institute of Physical Medicine and Rehabilitation (AIIPMR), Mumbai
Ministry of Health and Family Welfare 2025-2026

Summary Report

All the public authorities should proactively disclose the information under the Right to Information Act. Section 4, which will help bring transparency in the administration.

All India Institute of Physical Medicine and Rehabilitation, Mumbai is duly acknowledged for its commend able efforts in ensuring transparency by proactively disseminating relevant information on its official website, in alignment with the provisions of the RTI Act, 2005

During Auditing it is observed that the information related to few areas have to be shared on the website:

- **The information required under Section 4(1)(b) of the RTI Act and guidelines by the organization is satisfactory. Website is being used as an effective medium for Dissemination of information.**
- **All India Institute of Physical Medicine and Rehabilitation should obtain STQC certification from the Directorate of STQC and upload the certificate on the Website.**
- **To ensure sustained transparency and institutional credibility, it is imperative to establish a robust system for the automated and periodic updating of information under proactive disclosure, guided by intelligent keyword-based triggers For greater public assurance, the date of the last update and the forthcoming scheduled update should be prominently indicated on both the cover and concluding pages of the RTI Manual published on the official website.**
- **IIPA Puducherry extend our sincere congratulations to All India Institute of Physical Medicine and Rehabilitation, for achieving an audit score of 98.62% in the RTI Third Party Audit for the year 2025–26, reflecting an improvement 8.82% over last year's performance. This notable progress demonstrates the Public Authority's continued commitment to transparency, proactive disclosure, and compliance with the provision of RTI Act, 2005.**

It is recommended that the Public Authority of the All India Institute of Physical Medicine and Rehabilitation, Mumbai. Ministry of Health and Family Welfare initiate appropriate measures to ensure the disclosure of the aforementioned information on its official website, in strict compliance with the provisions of Section 4 of the RTI Act, 2005.

6th June, 2026.

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
PUDUCHERRY REGIONAL BRANCH

Dr.R.D.JAYAVIJAYAN
NODAL OFFICER, RTI - CELL,
Indian Institute of Public Administration,
Puducherry Regional Branch, Puducherry.

Self appraisal report for Year (2024-25)

Auditor Agency: Debdipta Basu(Indian Rubber Materials Research Institute, Autonomous body under The Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry, Govt. of India, New Delhi)

Ministry Name: Ministry of Health & Family Welfare

Department Name: Department of Health & Family Welfare

Public Authority Name: All INDIA INSTITUTE OF PHYSICAL MEDICINE AND REHABLITATION,MUMBAI

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	**Organisation and Function**							
1.1	**Particulars of its organisation,functions and duties[Section 4(1)(b)(i)]**							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://aiipmr.gov.in/ReadWriteData/RTI/news_1362025101212932.pdf	Fully Met	1.28	URLs cited by the Public Authority is correct. Category “Fully Met”
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://aiipmr.gov.in/ReadWriteData/RTI/news_1262025 15565902.pdf	Fully Met	1.28	URLs cited by the Public Authority is correct. Category “Fully Met”
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://aiipmr.gov.in/ReadWriteData/RTI/news_1452025101310789.pdf	Fully Met	1.28	URLs cited by the Public Authority is correct. Category “Fully Met”
1.1.4	Function and duties	Fully Met	1.28	1.28	https://aiipmr.	Fully Met	1.28	URLs cited by

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					gov.in/ReadWriteData/RTI/news_1262025155428497.pdf			the Public Authority is correct. Category “Fully Met”
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://aiipmr.gov.in/ReadWriteData/RTI/news_145202510144052.pdf	Fully Met	1.28	URLs cited by the Public Authority is correct. Category “Fully Met”
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://aiipmr.gov.in/ReadWriteData/RTI/news_126202515524312.pdf	Fully Met	1.28	URLs cited by the Public Authority is correct. Category “Fully Met”
1.2	**Power and duties of its officers and employees[Section 4(1) (b)(ii)]**							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.92	1.92	https://aiipmr.gov.in/ReadWriteData/RTI/news_1362025115140282.pdf	Fully Met	1.92	URLs cited by the Public Authority is correct. Category “Fully Met”
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	https://aiipmr.gov.in/ReadWriteData/RTI/news_1362025115140282.pdf	Fully Met	1.92	URLs cited by the Public Authority is correct. Category “Fully Met”
1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	As per DoPT guidelines and	Fully Met	1.92	URLs cited by the Public

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					recruitment rules, https://aiipmr.gov.in/ReadWriteData/RTI/news_14520251038356 01.pdf and https://dopt.gov.in/notifications/orders			Authority is correct. Category “Fully Met”
1.2.4	Work allocation	Fully Met	1.92	1.92	As per DoPT guidelines and recruitment rules, https://aiipmr.gov.in/ReadWriteData/RTI/news_14520251038356 01.pdf and https://dopt.gov.in/notifications/orders and as per direction of the HoD in consultation with Director of this Institute	Fully Met	1.92	URLs cited by the Public Authority is correct. Category “Fully Met”
1.3	**Procedure followed in decision making process [Section 4(1)(b)(iii)]**							
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	https://aiipmr.gov.in/ReadWriteData/RTI/news_1452025	Fully Met	1.54	URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					10244663.pdf			Category “Fully Met”
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://aiipmr.gov.in/ReadWriteData/RTI/news_145202510244663.pdf	Fully Met	1.54	URLs cited by the Public Authority is correct. Category “Fully Met”
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://aiipmr.gov.in/ReadWriteData/RTI/news_145202510244663.pdf	Fully Met	1.54	URLs cited by the Public Authority is correct. Category “Fully Met”
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://aiipmr.gov.in/ReadWriteData/RTI/news_145202510244663.pdf	Fully Met	1.54	URLs cited by the Public Authority is correct. Category “Fully Met”
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	https://aiipmr.gov.in/ReadWriteData/RTI/news_145202510244663.pdf	Fully Met	1.54	URLs cited by the Public Authority is correct. Category “Fully Met”
1.4	**Norms for discharge of functions[Section 4(1)(b)(iv)]**							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://aiipmr.gov.in/ReadWriteData/RTI/news_136202512113867 2.pd	Fully Met	1.54	URLs cited by the Public Authority is correct. Category

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					f			“Fully Met”
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	Nature of functions/ services offered	Fully Met	1.54	URLs cited by the Public Authority is correct. Category “Fully Met”
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://aiipmr.gov.in/ReadWriteData/RTI/news_1362025121138672.pdf https://aiipmr.gov.in/Pages/Disability_Certificates and https://aiipmr.gov.in/ReadWriteData/DRIVING_FINTESS.pdf	Fully Met	1.54	URLs cited by the Public Authority is correct. Category “Fully Met”
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://aiipmr.gov.in/ReadWriteData/RTI/news_1362025121138672.pdf and https://aiipmr.gov.in/Pages/Timings	Fully Met	1.54	URLs cited by the Public Authority is correct. Category “Fully Met”
1.4.5	Process of redressal of grievances	Fully Met	1.54	1.54	https://aiipmr.gov.in/ReadWriteData/RTI/n	Fully Met	1.54	URLs cited by the Public Authority is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ews_1452025142636236.pdf			correct. Category “Fully Met”
1.5	**Acts, rules, regulations, instructions, manuals and records for discharging functions[Section 4(1)(b)(v)]**							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	2.6	2.60	https://aiipmr.gov.in/ReadWriteData/RTI/news_1452025103835601.pdf	Fully Met	2.60	URLs cited by the Public Authority is correct. Category “Fully Met”
1.5.2	List of Acts, rules, regulations, instructions, manuals and records.	Fully Met	2.6	2.60	https://aiipmr.gov.in/ReadWriteData/RTI/news_1452025103835601.pdf	Fully Met	2.60	URLs cited by the Public Authority is correct. Category “Fully Met”
1.5.3	Acts/ Rules/ manuals, etc.	Fully Met	2.6	2.60	https://aiipmr.gov.in/ReadWriteData/RTI/news_1452025103835601.pdf	Fully Met	2.60	URLs cited by the Public Authority is correct. Category “Fully Met”
1.6	**Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]**							
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://aiipmr.gov.in/ReadWriteData/RTI/news_1452025104328527.pdf	Fully Met	3.85	URLs cited by the Public Authority is correct. Category “Fully Met”
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://aiipmr.gov.in/ReadWriteData/RTI/n	Fully Met	3.85	URLs cited by the Public Authority is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ews_1452025104328527.pdf			correct. Category “Fully Met”
1.7	**Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]**							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://aiipmr.gov.in/ReadWriteData/RTI/news_1362025122621606.pdf	Fully Met	0.96	URLs cited by the Public Authority is correct. Category “Fully Met”
1.7.2	Composition	Fully Met	0.96	0.96	https://aiipmr.gov.in/ReadWriteData/RTI/news_1362025122621606.pdf	Fully Met	0.96	URLs cited by the Public Authority is correct. Category “Fully Met”
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://aiipmr.gov.in/ReadWriteData/RTI/news_1362025122621606.pdf	Fully Met	0.96	URLs cited by the Public Authority is correct. Category “Fully Met”
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://aiipmr.gov.in/ReadWriteData/RTI/news_1362025122621606.pdf	Fully Met	0.96	URLs cited by the Public Authority is correct. Category “Fully Met”
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://aiipmr.gov.in/ReadWriteData/RTI/news_1362025	Fully Met	0.96	URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					122621606.pdf and as per CCS rules and DoPT guidelines and https://dopt.gov.in/notifications/orders			Category “Fully Met”
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
1.7.7	Whether the minutes of the meetings are open to the public?	Not Applicable	0	0	empty	Not Met	0	Category Not Met
1.7.8	Place where the minutes if open to the public are available?	Not Applicable	0	0	empty	Not Met	0	Category Not Met
1.8	**Directory of officers and employees[Section 4(1) (b) (ix)]**							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://aiipmr.gov.in/ReadWriteData/RTI/news_1362025125412668.pdf	Fully Met	3.85	URLs cited by the Public Authority is correct. Category “Fully Met”
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://aiipmr.gov.in/ReadWriteData/RTI/news_1362025125412668.pdf	Fully Met	3.85	URLs cited by the Public Authority is correct. Category “Fully Met”
1.9	**Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]**							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://aiipmr.gov.in/ReadWriteData/RTI/news_1452025	Partially Met	1.93	URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					10474284.pdf			Category “Partially Met”
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	https://aiipmr.gov.in/ReadWriteData/RTI/news_145202510474284.pdf	Fully Met	3.85	URLs cited by the Public Authority is correct. Category “Fully Met”
1.10	**Name, designation and other particulars of Public Information Officers[Section 4(1) (b) (xvi)]**							
1.10.1	Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority	Fully Met	3.85	3.85	https://aiipmr.gov.in/ReadWriteData/RTI/news_145202510545103.pdf	Fully Met	3.85	URLs cited by the Public Authority is correct. Category “Fully Met”
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://aiipmr.gov.in/ReadWriteData/RTI/news_145202510545103.pdf	Fully Met	3.85	URLs cited by the Public Authority is correct. Category “Fully Met”
1.11	**Number of employees against whom disciplinary action has been proposed/ taken (F No. 1/6/2011- IR dt. 15.4.2013)**							
1.11.1	Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://aiipmr.gov.in/ReadWriteData/RTI/news_155202512542252 7.pdf	Fully Met	3.85	URLs cited by the Public Authority is correct. Category “Fully Met”
1.11.2	(ii) Finalised for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://aiipmr.gov.in/ReadWriteData/RTI/n	Fully Met	3.85	URLs cited by the Public Authority is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ews_1552025125422527.pdf			correct. Category “Fully Met”
1.12	**Programmes to advance understanding of RTI(Section 26)**							
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://aiipmr.gov.in/ReadWriteData/RTI/news_1452025114526713.pdf	Not Met	0	Category Not Met
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	https://aiipmr.gov.in/ReadWriteData/RTI/news_1452025114526713.pdf	Partially Met	0.96	URLs cited by the Public Authority is correct. Category “Partially Met”
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://aiipmr.gov.in/ReadWriteData/RTI/news_1452025114526713.pdf	Partially Met	0.96	URLs cited by the Public Authority is correct. Category “Partially Met”
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://aiipmr.gov.in/ReadWriteData/RTI/news_1452025114526713.pdf	Fully Met	1.92	URLs cited by the Public Authority is correct. Category “Fully Met”
1.13	**Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]**							
1.13.1	Transfer policy and transfer orders[F No.	Fully Met	7.69	7.69	https://aiipmr.	Fully Met	7.69	URLs cited by

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	1/6/2011- IR Dt. 15.4.2013]				gov.in/ReadWriteData/RTI/news_1452025114656345.pdf			the Public Authority is correct. Category “Fully Met”
Total			**97**	**97**		**99**	**91**	
2	**Budget and Programme**							
2.1	**Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]**							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://aiipmr.gov.in/ReadWriteData/RTI/news_1452025115550204.pdf	Fully Met	10.00	URLs cited by the Public Authority is correct. Category “Fully Met”
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	Total Budget for the public authority	Fully Met	10.00	URLs cited by the Public Authority is correct. Category “Fully Met”
2.1.3	Proposed expenditures	Fully Met	10	10.00	Total Budget for the public authority	Fully Met	10.00	URLs cited by the Public Authority is correct. Category “Fully Met”
2.1.4	Revised budget for each agency, if any	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	Available with Pay and Account	Fully Met	10.00	URLs cited by the Public Authority is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Office, Mumbai Central, Mumbai.			correct. Category “Fully Met”
2.1.6	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	10	10.00	https://aiipmr.gov.in/ReadWriteData/RTI/news_1362025155434446.pdf	Fully Met	10.00	URLs cited by the Public Authority is correct. Category “Fully Met”
2.2	**Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)**							
2.2.1	Budget	Fully Met	20	20.00	https://aiipmr.gov.in/ReadWriteData/RTI/news_1452025115933949.pdf	Fully Met	20.00	URLs cited by the Public Authority is correct. Category “Fully Met”
2.2.2	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	20	20.00	https://aiipmr.gov.in/ReadWriteData/RTI/news_1452025115933949.pdf	Fully Met	20.00	URLs cited by the Public Authority is correct. Category “Fully Met”
2.3	**Manner of execution of subsidy programme [Section 4(i)(b)(xii)]**							
2.3.1	Name of the programme of activity	Fully Met	6.25	6.25	https://aiipmr.gov.in/ReadWriteData/RTI/news_145202512532893.pdf	Fully Met	6.25	URLs cited by the Public Authority is correct. Category

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								“Fully Met”
2.3.2	Objective of the programme	Fully Met	6.25	6.25	https://aiipmr.gov.in/ReadWriteData/RTI/news_145202512532893.pdf	Fully Met	6.25	URLs cited by the Public Authority is correct. Category “Fully Met”
2.3.3	Procedure to avail benefits	Fully Met	6.25	6.25	https://aiipmr.gov.in/ReadWriteData/RTI/news_145202512532893.pdf	Fully Met	6.25	URLs cited by the Public Authority is correct. Category “Fully Met”
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.4	**Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]**							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.5	**Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]**							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.5.2	For each concessions, permit or authorization	Not Applicable	0	0	empty	Not Applicable	0	Category Not

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations							Applicable
2.6	**CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]**							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament.	Fully Met	50	50.00	https://aiipmr.gov.in/ReadWriteData/RTI/news_1452025124824557.pdf	Fully Met	50.00	URLs cited by the Public Authority is correct. Category “Fully Met”
Total			**159**	**159**		**159**	**159**	
3	**Publicity and Public interface**							
3.1	**Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]**							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	(a) In some committees like sexual harassment, Ethics Committee, Anti Ragging Committee etc. there is representation of Public. (b) http://aiipmr.gov.in/Pages/Timings , (c) Reception	Fully Met	12.50	URLs cited by the Public Authority is correct. Category “Fully Met”

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					counter at the ground floor at this Institute have IFC for any other help they can contact MSW department in Room No.107 and for any grievance they can approach grievance officer			
3.1.2	a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.3	Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.4	Public- Private Partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.5	Public- Private Partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.6	Public- Private Partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part of the	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	implementation of the PPP							
3.1.8	Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.9	Public- Private Partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.10	Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.11	Public- Private Partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.2	**Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]**							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	The sub link of “what’s new” on the home page of website http://aiipmr.gov.in/Default	Fully Met	16.67	URLs cited by the Public Authority is correct. Category “Fully Met”
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Fully Met	16.67	16.67	Based on feedback from indoor and outdoor, e-hospital portal and social media and considering the patients requirements the policies are framed	Partially Met	8.34	URLs cited by the Public Authority is correct. Category “Partially Met”

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					and decision taken.			
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.3	**Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]**							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://aiipmr.gov.in/ReadWriteData/RTI/news_145202513229184.pdf	Fully Met	50.00	URLs cited by the Public Authority is correct. Category “Fully Met”
3.4	**Form of accessibility of information manual/ handbook[Section 4(1)(b)]**							
3.4.1	Information manual/handbook available in electronic format	Fully Met	25	25.00	http://www.aiipmr.gov.in, http://aiipmr.gov.in/Pages/Training_Programmes, https://dopt gov.in/notificatifications/	Fully Met	25.00	https://aiipmr.gov.in/ReadWriteData/RTI/news_1542024165440741.pdf
3.4.2	Information manual/handbook available in printed format	Fully Met	25	25.00	The Institute distributes free of cost, all Central Government manuals issued by GOI from time to	Fully Met	25.00	https://aiipmr.gov.in/ReadWriteData/RTI/news_1542024165440741.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					time.			
3.5	**Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]**							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	Patient visiting the different departments of this Hospital are given instruction sheets, exercise protocol etc. as per their requirements by the treating specialist. Public can access manuals/handbooks from library for their benefit. Also the information can be accessed from the machine /KIOSKS installed in the Institute at ground floor free of cost.	Fully Met	25.00	https://aiipmr.gov.in/ReadWriteData/RTI/news_1542024165415795.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					For any further information they can visit our Institute website (www.aiipmr.gov.in)			
3.5.2	List of materials available at a reasonable cost of the medium	Fully Met	25	25.00	Prospectus related to different academic course are available at reasonable cost. Information can be obtained from the link http://a iipmr.gov.in/Pages/Academic . Different department offering exercise programme pamphlets available with them free of cost. The Institute	Fully Met	25.00	https://aiipmr.gov.in/ReadWriteData/RTI/news_1542024165415795.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					website can also be accessed for information free of cost.			
Total			**196**	**196**		**196**	**188**	
4	**E-Governance**							
4.1	**Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]**							
4.1.1	Hindi	Fully Met	9.52	9.52	http://aiipmr.gov.in/Pages/RTI	Fully Met	9.52	URLs cited by the Public Authority is correct. Category “Fully Met”
4.1.2	English	Fully Met	9.52	9.52	http://aiipmr.gov.in/Pages/RTI, https://doptcirculars.nic.in/CircularSearch.aspx	Fully Met	9.52	URLs cited by the Public Authority is correct. Category “Fully Met”
4.1.3	Vernacular/ Local Language	Fully Met	9.52	9.52	http://aiipmr.gov.in/Pages/RTI	Fully Met	9.52	URLs cited by the Public Authority is correct. Category “Fully Met”
4.2	**When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]**							
4.2.1	Last date of Annual updation	Not Applicable	0	0	empty	Not Met	0	Category Not Met
4.3	**Information available in electronic form[Section 4(1)(b)(xiv)]**							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	http://aiipmr.gov.in/,	Fully Met	9.52	URLs cited by the Public

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					https://d optcirculars.nic.in/CircularSearch.aspx, https://www.mohfw.gov.in/, h ttp://www.ccdisabilities.nic.in/index.php			Authority is correct. Category “Fully Met”
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	http://aiipmr.gov.in/, https://d optcirculars.nic.in/CircularSearch.aspx, https://www.mohfw.gov.in/, h ttp://www.ccdisabilities.nic.in/index.php	Fully Met	9.52	URLs cited by the Public Authority is correct. Category “Fully Met”
4.3.3	Location where available	Fully Met	9.52	9.52	http://aiipmr.gov.in/, https://d optcirculars.nic.in/CircularSearch.aspx, https://www.mohfw.gov.in/, h ttp://www.ccdisabilities.nic.in/index.php	Fully Met	9.52	URLs cited by the Public Authority is correct. Category “Fully Met”
4.4	**Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]**							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.4.1	Name & location of the facility	Fully Met	7.14	7.14	The information Institute can be obtained from the counter on the ground floor entrance. Regarding Disability and Driving Fitness Certificate can be obtained from ground floor Room No.9 and Room No.110 First Floor.	Fully Met	7.14	URLs cited by the Public Authority is correct. Category “Fully Met”
4.4.2	Details of information made available	Fully Met	7.14	7.14	http://aiipmr.gov.in/ReadWriteData/DRIVING_FINTESS.pdf, http://aiipmr.gov.in/Pages/ Disability_Certificates, http://aiipmr.gov.in/Pages/RTI	Fully Met	7.14	URLs cited by the Public Authority is correct. Category “Fully Met”
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	http://aiipmr.gov.in/Pages/Timings	Fully Met	7.14	URLs cited by the Public Authority is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								correct. Category “Fully Met”
4.4.4	Contact person & contact details (Phone, fax, email)	Fully Met	7.14	7.14	http://aiipmr.gov.in/Pages/ContactUs	Fully Met	7.14	URLs cited by the Public Authority is correct. Category “Fully Met”
4.5	**Such other information as may be prescribed under Section 4(i) (b)(xvii)**							
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	https://aiipmr.gov.in/ReadWriteData/RTI/news_1452025142636236.pdf	Fully Met	4.10	URLs cited by the Public Authority is correct. Category “Fully Met”
4.5.2	List of completed schemes/ projects/ Programmes	Not Applicable	0	0	empty	Fully Met	4.10	https://aiipmr.gov.in/Pages/RTI
4.5.3	List of schemes/ projects/ programme underway	Not Applicable	0	0	empty	Fully Met	4.10	https://aiipmr.gov.in/Pages/RTI
4.5.4	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Not Applicable	0	0	empty	Fully Met	4.10	https://aiipmr.gov.in/Pages/RTI
4.5.5	Annual Report	Fully Met	4.1	4.10	https://aiipmr.gov.in/ReadWriteData/RTI/news_1452025145839193.pdf	Fully Met	4.10	URLs cited by the Public Authority is correct. Category “Fully Met”
4.5.6	Frequently Asked Question (FAQs)	Fully Met	4.1	4.10	https://aiipmr.	Fully Met	4.10	URLs cited by

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					gov.in/ReadWriteData/RTI/news_14520251513104.pdf			the Public Authority is correct. Category “Fully Met”
4.5.7	Any other information such as - (a) Citizen’s Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen’s Charter	Fully Met	4.1	4.10	https://aiipmr.gov.in/ReadWriteData/RTI/news_1262025153536148.pdf	Partially Met	2.05	URLs cited by the Public Authority is correct. Category “Partially Met”
4.6	**Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]**							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	http://aiipmr.gov.in/ReadWriteData/RTI/news 307202114810888.pdf and All applications till date have been disposed off	Fully Met	14.29	URLs cited by the Public Authority is correct. Category “Fully Met”
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	All appeals till date have been disposed off	Fully Met	14.29	https://aiipmr.gov.in/Pages/RTI
4.7	**Replies to questions asked in the Parliament[Section 4(1)(b)(xvii)]**							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	https://aiipmr.gov.in/ReadWriteData/RTI/n	Fully Met	28.57	URLs cited by the Public Authority is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ews_145202515219354.pdf			correct. Category “Fully Met”
Total			**159**	**159**		**200**	**169**	
5	**Information as may be prescribed**							
5.1	**Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]**							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://aiipmr.gov.in/ReadWriteData/RTI/news_145202515165282O.pdf	Fully Met	20.00	URLs cited by the Public Authority is correct. Category “Fully Met”
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://dsscic.nic.in/question/auditor-transparency-viewing-report-pa-wise?year=2024	Fully Met	20.00	URLs cited by the Public Authority is correct. Category “Fully Met”
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	Transparency officer-Dr. Nima L.Wangdi, Additional Director, Nodal Officer Dr. Yuvraj Deepak Kumar, Additional Director	Fully Met	20.00	URLs cited by the Public Authority is correct. Category “Fully Met”
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from	Fully Met	20	20.00	https://aiipmr.gov.in/ReadW	Fully Met	20.00	URLs cited by the Public

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	which constituted, (b) Name & Designation of the officers				riteData/RTI/news_1452025154440662.pdf			Authority is correct. Category “Fully Met”
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Fully Met	20	20.00	https://aiipmr.gov.in/ReadWriteData/RTI/news_1452025154440662.pdf	Partially Met	10.00	URLs cited by the Public Authority is correct. Category “Partially Met”
Total			**100**	**100**		**100**	**90**	
6	**Information Disclosed on own Initiative**							
6.1	**Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information [Section 4(2)]**							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	http://aiipmr.gov.in/Pages/RTI and http://aiipmr.gov.in/Default	Fully Met	25.00	URLs cited by the Public Authority is correct. Category “Fully Met”
6.2	**Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)**							
6.2.1	Whether STQC certification obtained and its validity	Partially Met	12.5	6.25	Under Process, https://aiipmr.gov.in/ReadWriteData/RTI/news_1452025154910397.pdf	Not Met	0	Category Not Met
6.2.2	Does the website show the certificate on the Website?	Not Applicable	0	0	empty	Not Met	0	Category Not Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
Total			**38**	**31**		**50**	**25**	
Grand Total			**749**	**742**		**804**	**722**	

Third Party RTI Audit Summary Report of

All INDIA INSTITUTE OF PHYSICAL MEDICINE AND REHABLITATION,MUMBAI

As per the direction of Central Information Commissioner (CIC) and DoPT OM No 1/6/2011-IR dated 15.04.2013 and OM No. 1/34/2013-IR dated 30.06.2016, each Public Authority should get its proactive disclosure package audited by a third party every year from the respective training Institutes under each Public Authority and submit to the Central Information Commission.

Indian Rubber Manufacturers Research Association conducted Third-Party Audit of the Proactive Disclosure of All INDIA INSTITUTE OF PHYSICAL MEDICINE AND REHABLITATION,MUMBAI under the RTI Act, 2005 from 18 to 20 June, 2025 in accordance with Guidelines on suo motu disclosure under Section 4 of the RTI Act issued by Government of India, Ministry of Personnel, Public Grievances & Pensions, Department of Personnel & Training. The audit was conducted in accordance with the standard operating procedure for the Third-party audit on suo motu disclosures (As per Para 4.4 & 4.5 of DOPT's OM No. /6/2011-IR dated 15.04.2013 & Para 6 of DOPT's OM No. 1/34/2013-IR dated 30.06.2016).

The audit was aimed to assess adherence to Guidelines on suo motu disclosure under Section 4 of the RTI and the implementation of and compliance with its control system. Specifically, the audit assessed All INDIA INSTITUTE OF PHYSICAL MEDICINE AND REHABLITATION,MUMBAI Self appraisal report for Year (2024-25) and its website https://aiipmr.gov.in/ in order to ensure these are well understood and Guidelines for Central Government Ministries / Departments are followed on:

a) Suo motu disclosure of more items under Section 4.
b) Guidelines for digital publication of proactive disclosure under Section
c) Detailing of Section 4(1)(b)(iii), 4(1)(b)(iv), 4(1)(b)(xi) and 4(1)(b)(xiv)
d) Compliance mechanism for suo motu disclosure (proactive disclosure) under the RTI Act, 2005

Third-Party Audit focused on the following Parameters:

i. Organisation and Functions
ii. Budget and Programme
iii. Publicity and Public Interface
iv. E-Governance
v. Information as may be Prescribed
vi. Information disclosed on own initiative

Key Findings and High Priority Recommendations

We appreciate the sincere efforts of All INDIA INSTITUTE OF PHYSICAL MEDICINE AND REHABLITATION,MUMBAI as Public Authority for sharing required information on website to maintain the transparency. It has been observed during the Audit that the information relates to few areas has to be shared on website with more clarity like;

1. Information on various sub-paras of Section 4(b) placed under RTI Act seems has not been given adequate prominence.
2. Information related to Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt must be disclosed. Information related to Channel of supervision and accountability must be disclosed.

3. Programmes to advance understanding of RTI Act –to be conducted on regular intervals.
4. More detailed information on Citizen's Charter, Result Framework Document (RFD), Six monthly reports on the, Performance against the benchmarks set in the Citizen's Charter is to be uploaded on website.
5. Guidelines for Indian Government Websites (version 2.0) An Integral Part of Central Secretariat Manual of Office Procedure, February 2018: Second Edition must be followed. STQC certification is to be obtained and displayed on website.
6. Every information displayed in the website should indicate the last date of updation prominently in a DD/MM/YY format.

IRMRI would like to share positive feedback that in future all the required information/urls/links may be posted on website to meet the Transparency Audit Metrix.

Date: 20 June, 2025

Dr. Kasilingam Rajkumar
(Director)